

# 2024 RESOLUTION SUBMITTAL FORM

Nebraska Synod of the Evangelical Lutheran Church in America

## 2024 Nebraska Synod Assembly

### 1. INSTRUCTIONS

Please use the following instructions and format when writing resolutions.

**PREAMBLE:** A preamble is a brief statement of background or rationale coming before the resolving clause(s). Each clause in a preamble is written as a separate paragraph. It begins with the "WHEREAS" followed by a comma, with the next word beginning with a capital letter. The preamble, regardless of how many paragraphs it has, should never contain a period. Each clause ends with a semicolon. The last paragraph of the preamble should close with a semicolon, after which the connecting expression "now, therefore, be it" is added.

**RESOLVING CLAUSES:** A resolving clause indicates what action(s) is to be taken given the "WHEREAS" clause(s) in the preamble. Each resolving clause, written as a separate paragraph, begins with the word "RESOLVED" followed by a comma and the word "that" with a capital "T". If there is more than one resolving clause, each of them should begin with the words "RESOLVED, That" just as in the first resolving clause.

**FORMAT EXAMPLE:**

WHEREAS, That ... [text of the first preamble clause];  
WHEREAS, ... [text of the next to the last preamble clause]; and WHEREAS, ... [text of the last preamble clause], now, therefore be it RESOLVED, That ... [stating the action to be taken];  
RESOLVED, That ... [stating further action to be taken];  
and RESOLVED, That ... [stating the last action to be taken].

### 2. IMPLICATIONS OF RESOLUTION

Answer, briefly, the following three questions. Use the reverse side for the resolution.

1. How does this resolution enhance and forward the mission of the church and our synod?
2. What are the personnel implications within our synod – or Churchwide? Who will be responsible for implementation of the resolution?
3. What, if any, is the financial impact of this resolution on our synod budget? If expenditures are required, what are the sources of income anticipated to accomplish the purpose of the resolution?

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### 3. THE RESOLUTION

WHEREAS,

WHEREAS, WHEREAS,

now, therefore, be it RESOLVED, That

RESOLVED, That RESOLVED, That

#### **4. CONTACT INFORMATION**

NAME: \_\_\_\_\_

CONGREGATION: \_\_\_\_\_

LOCATION: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

#### **5. SUBMISSION**

**Resolutions are due February 19, 2024.** This enables them to be acted upon by the Nebraska Synod Council prior to Synod Assembly.

Resolutions received after February 19, 2024, will be considered late resolutions. Late resolutions which are brought forward to the Assembly through the Reference and Counsel Committee require a majority vote to be considered on the floor and a two-thirds vote for passage (S7.31.22)

Please send typed resolutions with the above formatting to [office@nebraskasynod.org](mailto:office@nebraskasynod.org).

If you have any questions, contact the Nebraska Synod office at 402-896-5311 or at [office@nebraskasynod.org](mailto:office@nebraskasynod.org).