

## PARISH MINISTRY ASSOCIATE (PMA) COURSE TRACKING LOG

**NAME OF STUDENT:** \_\_\_\_\_ Email: \_\_\_\_\_  
 PMA Application Received: \_\_\_\_\_ PMA Acceptance Confirmed Letter: \_\_\_\_\_  
 Congregation/Town: \_\_\_\_\_ Contact person: \_\_\_\_\_  
 Mentoring pastor: \_\_\_\_\_ Email/Phone: \_\_\_\_\_  
 Starting date of classes: \_\_\_\_\_ Date of certification interview: \_\_\_\_\_ Certification year: \_\_\_\_\_

Student has taken **“Essential Boundaries for Wise Leaders”**

(101- The Basics): Yes: \_\_\_\_\_ Location: \_\_\_\_\_  
 (201-Beyond the Basics) Yes: \_\_\_\_\_ Location: \_\_\_\_\_

Student has taken **“Leadership Basics 101”** Yes: \_\_\_\_\_ Location: \_\_\_\_\_

### Annual Mentor Evaluation

For the duration of your study time, an annual evaluation is to be submitted to the *PMA Administrator by June 1<sup>st</sup>*.

Year 1 Pastor/Mentor evaluation: \_\_\_\_\_  
 Year 2 Pastor/Mentor evaluation: \_\_\_\_\_  
 Year 3 Pastor/Mentor evaluation: \_\_\_\_\_  
 Year 4 Pastor/Mentor evaluation: \_\_\_\_\_  
 Year 5 Pastor/Mentor evaluation: \_\_\_\_\_

### **CORE COURES:**

<b>BIBLICAL STUDIES</b>	<b>COURSE</b>	<b>COURSE CREDITS</b>	<b>START DATE</b>	<b>METHOD OF STUDY</b>	<b>COMPLETED Paper to SELECT</b>	<b>SELECT CERTIFICATE REC'D</b>
<b>Prerequisite</b>	How Lutherans Interpret the Bible	0			<b>This does not apply</b>	<b>This does not apply</b>

10-page paper required	Introduction to Old Testament	3				
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<b>LUTHERAN THEOLOGY/ CONFESSIONS</b> 10-page paper required	Getting Down to Basics: The Augsburg Confession & Small Catechism	3				
<b>SYSTEMATIC THEOLOGY</b> 10-page paper required	Systematic Theology	3				
<b>MINISTRY PRACTICE</b> This class is offered on-line only through Select Learning.	Foundations of Biblical Preaching	3			Sermons required instead of paper	
10-page paper covering material in both classes is required	Good God Questions Vol. 1 & 2	2				
See above: Good God Questions	Let's Talk About Death	1				
4-page reflection paper Synod Workshop	Leadership Basics 101	1				
<b>CHURCH HISTORY</b> 10-page paper required	From Jesus to Luther	3				
10-page paper required which includes material from both Reformation Roots and We Must Plant the Church.	Reformation Roots	2				

See above: Reformation Roots	We Must Plant the Church	1				
<b>CHRISTIAN ETHICS</b> 10-page paper required	Ethics in Lutheran Perspective	3				
<b>SPIRITUAL DISCERNMENT AND FAITH DEVELOPMENT</b> For 1 credit: at least 6 hours of learning time and one 4-page paper. Need 2 experiences/credits.	Student's choice Must be pre-approved by PMA office.	2				

## ELECTIVE COURSES

**Four credit hours are required.** The amount of credit is determined by the number of “learning time” (contact hours) is spent engaged in course. A reflection paper is required to receive credit. Please refer to Student Handbook for guidance on number of pages for reflection paper. Credit values vary by learning time/reflection paper pages. See PMA Student Handbook under “Courses: Electives” (section 6-E)

COURSE	DATE OF COURSE	NUMBER OF LEARNING HOURS EARNED	REFLECTION PAPER REC'D	CREDITS GRANTED FOR COURSE/PAPER
1.				
2.				
3.				

4.				
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**PMA ANNUAL CONVOCATION**

*Two credits required.* See Student Handbook.

CONVOCATION	DATES	HOURS ATTENDED	CREDIT	EARNED CREDIT
1.				
2.				
3.				
4.				
5.				

**TOTAL CREDIT HOURS REQUIRED: 36**

**CONVO HOURS: \_\_\_\_\_**

Updated: 02/15/2023