

**PARISH MINISTRY ASSOCIATE  
(PMA)  
COURSE TRACKING LOG**

**NAME OF STUDENT:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**PMA Application Received:** \_\_\_\_\_ **PMA Acceptance Confirmed Letter:** \_\_\_\_\_  
**Congregation:** \_\_\_\_\_ **Contact person:** \_\_\_\_\_  
**Mentoring pastor:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Starting date of classes:** \_\_\_\_\_ **Date of certification interview:** \_\_\_\_\_  
**Certification year:** \_\_\_\_\_

Student has taken “Essential Boundaries  
for Wise Leaders (101): Yes \_\_\_ No \_\_\_  
Other:

**Annual Mentor Evaluation**

*Two evaluations are to be submitted to PMA Administrator by April 15<sup>th</sup> of each year. One evaluation completed by mentoring pastor and one by the congregational council.*

Year 1 Pastor \_\_\_\_\_ Congregational Council \_\_\_\_\_  
Year 2 Pastor \_\_\_\_\_ Congregational Council \_\_\_\_\_  
Year 3 Pastor \_\_\_\_\_ Congregational Council \_\_\_\_\_  
Year 4 Pastor \_\_\_\_\_ Congregational Council \_\_\_\_\_  
Year 5 Pastor \_\_\_\_\_ Congregational Council \_\_\_\_\_

**CORE COURES**

<b>BIBLICAL STUDIES</b>	<b>COURSE</b>	<b>COURSE CREDITS</b>	<b>START DATE/FINISH DATE</b>	<b>METHOD OF STUDY</b>	<b>COMPLETED Paper to SELECT</b>	<b>SELECT CERTIFICATE REC'D</b>
<b>Prerequisite</b>	How Lutherans Interpret the Bible	0			<b>This does not apply</b>	<b>This does not apply</b>
10- page paper required	Introduction to Old Testament	3				
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<b>LUTHERAN THEOLOGY/CONFESSIONS</b>	<b>COURSE</b>	<b>COURSE CREDITS</b>	<b>START DATE</b>	<b>METHOD OF STUDY</b>	<b>COMPLETED PAPER TO SELECT</b>	<b>SELECT CERTIFICATE REC'D</b>
10- page paper required	Getting Down to Basics: The Augsburg Confession & Small Catechism	3				
<b>SYSTEMATIC THEOLOGY</b> 10 -page paper required	Systematic Theology	3				
<b>MINISTRY PRACTICE</b> As of summer 2017 this class is offered on-line only.	Foundations of Biblical Preaching	3			Sermons required instead of paper	
10- page paper covering material in both classes is required	Good God Questions Vol. 1 & 2	2				
See above: Good God Questions	Let's Talk About Death	1				
<b>CHURCH HISTORY</b> 10- page paper required	From Jesus to Luther	3				
10 – page paper required which includes material from both Reformation Roots and We Must Plant the Church.	Reformation Roots	2				
See above	We Must Plant the Church	1				
<b>CHRISTIAN ETHICS</b> 10 -page paper required	Ethics in Lutheran Perspective	3				
<b>SPIRITUAL DISCERNMENT AND FAITH DEVLOPMENT</b> For 1 credit: at least 6 hours of	Student's choice Must be pre-	2				

learning time and one 4- page paper	approved by PMA office.					
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**ELECTIVE COURSES**

*Five credit hours are required.* The amount of credit is determined by the number of “learning time” (contact hours) is spent engaged in course. A reflection paper is required in order to receive credit. Please refer to Student Handbook for guidance on number of pages for reflection paper. Credit values vary by learning time/reflection paper pages.

See PMA Student Handbook under “Courses: Electives” (section 6-F)

COURSE	DATE OF COURSE	NUMBER OF LEARNING HOURS EARNED	REFLECTION PAPER REC'D	CREDITS GRANTED FOR COURSE/PAPER
1.				
2.				
3.				
4.				
5.				
6.				

**PMA ANNUAL CONVOCATION**

*Two credits required.* See Student Handbook.

Convocation	Dates	Hours attended	Credit	Earned Credit
1.				
2.				
3.				
4.				
5.				

**TOTAL CREDIT HOURS REQUIRED: 36**

**CONVO HOURS: \_\_\_\_\_**

Updated: 10/11/17